

Meeting Minutes: August Special Board Meeting

Date: 08/17/2022

Location: Orville L. Freeman Building (625 Robert St N, St. Paul MN 55155), Room B555

Attendance

Board Members

- Erica Sawatzke, President
- Peggy Anne Hawkins, Vice President
- Dean Compart
- Jessica Koppien-Fox
- Alex Stade
- Jim Vagts

Staff

- Linda Glaser, Interim Executive Director
- Kara Schmidt, Business and Human Resources Manager

Interview Candidates

- Brian Hoefs
- Marion Garcia
- Brad Peterson

Call meeting to order/Approval of April 12, 2022, minutes

Ms. Erica Sawatzke called the meeting to order. She asked for a motion to approve the draft minutes from the April 21, 2022, quarterly meeting. Dr. Peggy Anne Hawkins made a motion to table the approval of the April minutes until the September 21, 2022, quarterly meeting. Dr. Jessica Fox seconded the motion. A vote was taken by roll call, with all voting aye to table the approval of the April minutes until the September meeting.

Ms. Sawatzke then asked for a motion to approve the agenda for the special meeting. Mr. Dean Compart made the motion, and Dr. Hawkins seconded it. A roll call vote was taken, with board members voting unanimously to approve the agenda.

Candidate interviews

Board members, Dr. Linda Glaser, and Ms. Kara Schmidt met with each of the final candidates for the position of Executive Director and State Veterinarian. The candidates were:

- Dr. Brian Hoefs
- Dr. Marion Garcia
- Dr. Brad Peterson

Appointment of Executive Director

After discussion, Ms. Sawatzke asked for a motion to appoint a candidate as Executive Director. Mr. Alex Stade made a motion to appoint Dr. Garcia as Executive Director. If she declines, then the board will appoint Dr. Brian Hoefs. Dr. Hawkins seconded the motion. Board members voted by roll call, and the motion carried unanimously to appoint Dr. Marion Garcia as Executive Director.

The Board then read the Authorizing Resolution to Appoint Executive Director Under Minnesota Statute § 35.02:

Certificate of the Board of Animal Health; Authorizing Resolution to Appoint Executive Director Under Minnesota Statute § 35.02

I, Erica Sawatzke, certify that I am a member and President of the Board of Animal Health (Board), a board authorized under the laws of the State of Minnesota; that the following is a true, complete, and correct copy of a resolution that the Board adopted at a properly convened meeting on August 17, 2022; that a quorum was present; that a motion was made regarding the appointment of the executive director; that a majority of the Board members present voted in favor of the motion, which has not been rescinded or modified; and the Board resolved the following:

Dr. Marion Garcia is appointed as Executive Director and State Veterinarian, for the remaining year's term and delegate to them all the powers and privileges of those positions, and if they decline, appoint Dr. Brian Hoefs as Executive Director and State Veterinarian, for the remaining year's term, and delegate to them all the powers and privileges of those positions.

Board of Animal Health human resources staff is charged to negotiate salary and start date for Dr. Marion Garcia, and if they decline to accept, they must present an offer to Dr. Brian Hoefs, and Board of Animal Health human resources staff will develop a transition between Dr. Linda Glaser and a new State Veterinarian and Executive Director.

The resolution was signed by Ms. Sawatzke as Board President and Dr. Hawkins as the attesting Board member.

Adjourn

Ms. Sawatzke asked for a motion to adjourn the meeting. Dr. Hawkins made the motion, and Mr. Stade seconded it. Board members voted unanimously to adjourn.

Respectfully Submitted,

Linda C. Glaser
Interim Executive Director
Interim State Veterinarian